



The Council for Health &
Human Service Ministries

United Church of Christ

Annual Business Meeting

CHHSM 83rd Annual Gathering

March 3, 2021

2021 CHHSM 83rd Annual Gathering: Together in Hope

Greetings

Abby Drane, Chair

Annual Business Meeting Sponsor



Opening Prayer

Rev. David Moyer, RHF Board Chair

Call to Order

Abby Drane, Chair

Voting Rules for Membership

CHHSM Code of Regulations

Article 3, Section 5:

Each Member shall have two (2) votes, on all matters, and each of such votes must be cast by a separate representative authorized by the member. No representative shall cast the vote of another representative and no voting by proxy shall be permitted.

- For this meeting, all voting members should have registered as voting attendees.
- All votes will be held at the end of the meeting following Q&A.

Agenda Review

- **Greetings & Call to Order/Opening Prayer**—Abby Drane, Rev. David Moyer
- **Review of Approved Agenda**—Abby Drane
- **Minutes from March 4, 2020 Approved**—Abby Drane
- **Board Chair Report**—Abby Drane
- **President and CEO Report**—Michael Readinger
- **Recognitions: Anniversaries, Tributes and Retirements**—Michael Readinger
- **Membership Report**—Paula Barker
- **Treasurer's Report**— Jay Biere

Agenda Review

- **Nominating Committee Report**—Kyle Zanker
- **Prospective New Board Members**—Abby Drane
- **Introduction of 2020 Board of Directors Officers**—Abby Drane
- **Benediction**—the Rev. Dr. Laverne Joseph
- **Q&A Session**—All Membership

Agenda Review

- **Votes by Voting Delegates**
 - Accept New Communities
 - Accept Financial Report
 - Elect 2021 Nominating Committee
 - Elect New Board of Directors

Approval of the Minutes

- 82nd Annual Business Meeting held on March 5, 2020
- Minutes approved by electronic vote prior to the meeting
- Minutes available online



CHHSM Board Chair Report

Abby Drane



CHHSM President and CEO Report

Michael J. Readinger, MBA

Recognition of Retiring Board Members

Rev. Dr. Laverne Joseph

Rev. Monica Wedlock-Kilpatrick

Recognition of New Executives

Ralph Gaines

CEO, Embrace Living Communities

Stuart Hartman

President & CEO, Retirement Housing Foundation

David Mullins

President & CEO, Crossroad Child and Family Services

Recognition of New Executives

Wendy Carpenter

CEO, EdenHill Communities

Sebastian Corradino

President & CEO, Archway Housing and Services

Jeff Edmiaston

Administrator, New Athens Home

Recognition of New Executives

Rev. James Pennington

President & CEO, Back Bay Mission

MaKenzie Wilson

Administrator, Hitz Memorial Home

Jay Zimmer

President & CEO, Carmel Valley Manor

Recognition of Anniversaries

Advocate BroMenn Medical Center—125 years

Advocate Aurora Health

Advocate Illinois Masonic Medical Center—100 years

Advocate Aurora Health

Advocate South Suburban Medical Center—75 years

Advocate Aurora Health

Recognition of Anniversaries

50 Years:

United Church Homes and Services

Abernethy Laurels, United Church Homes and Services

Phoebe Apartments, Phoebe Homes

Recognition of Anniversaries

25 Years:

Capitol Station, United Church Homes

The Carlin, Retirement Housing Foundation

Concord Estates, United Church Homes

Southern Pines, United Church Homes

The Villas, United Church Homes

Winding Hollow, United Church Homes

In Memoriam

Dorothy M. Barichak, RN—Plymouth Harbor

Rev. Dr. Dosia Carlson—Beatitudes Campus

Rev. Kathryn Kuhn—Cedar Community and CHHSM Board

Dr. Margaret Schultz—Emmaus Homes

Dr. John Trnka—RHF

Our Residents and the Heroes Who Cared for Them

Others Named and Unnamed

Prayer of Remembrance

***O God of listening, of holding, of belonging,
we bring before you these beloveds,
and the countless lives they touched.
Bless our vulnerability and all that we feel.
And guide us to hold spaces
of healing and wholeness for others.
Amen.***

*—from Liturgical Elements and Prayers for Health and Human Service Sunday 2021, written by
the Rev. Dr. Elyse Berry, Associate for Advocacy and Leadership Development.
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Recognition of Retiring Executives

Rev. Bonnie Condon

VP, Community Health, Faith Outreach, Advocate Aurora Health

Alice Graham, Ph.D.

President & CEO, Back Bay Mission

Jane Ipsen

President & CEO, Carmel Valley Manor

Recognition of Retiring Executives

Susan Tudor

Administrator, Hitz Memorial Home

Randall J. Rider

President & CEO, Crossroad Child and Family Services

Rev. Dr. Laverne Joseph

President & CEO, Retirement Housing Foundation



Member Report

Paula Barker, Corporate Secretary

CHHSM—Who We Are!

75 nonprofit corporations recognized by the Conferences and General Synod of the United Church of Christ, encompassing 426 facilities and programs. Collectively we provide:

- Affordable Housing: **298**
- Services to the Aging: **84**
- Services to Children, Youth and Families: **18**
- Services to Persons with Disabilities: **2**
- Primary and Acute Health Services: **14**
- Transitional and Shelter Care: **6**
- Charitable Grant Making Foundations: **1**

2020 Service Statistics

- Operated **19,682 affordable housing units**
- Operated facilities with **12,600 beds** providing acute & skilled nursing care
- For the elderly, operated **3,237 assisted & 9,185 independent living units**
- Provided community-based ambulatory health care to over **5 million people**
- Cared for **67,800 children** in residential & non-residential programs
- Provided residential & non-residential services to **1,200+ with developmental disabilities**
- Provided **347,891 hours** of volunteer service
- Provided **\$877 million** for uncompensated & charity care
- Received **\$51 million** in charitable contributions
- Expended **\$6.2 billion** for operations with revenues of **\$6.7 billion**
- Maintained capital assets with a replacement value of **\$8.9 billion**
- Employed **89,726 people**

Acceptance of New Communities for Existing Members

Retirement Housing Foundation

Hillcrest Acres Apartments

United Church Homes, Inc.

Niles Community

Brunswick Community

Report of the Treasurer

Jay Biere

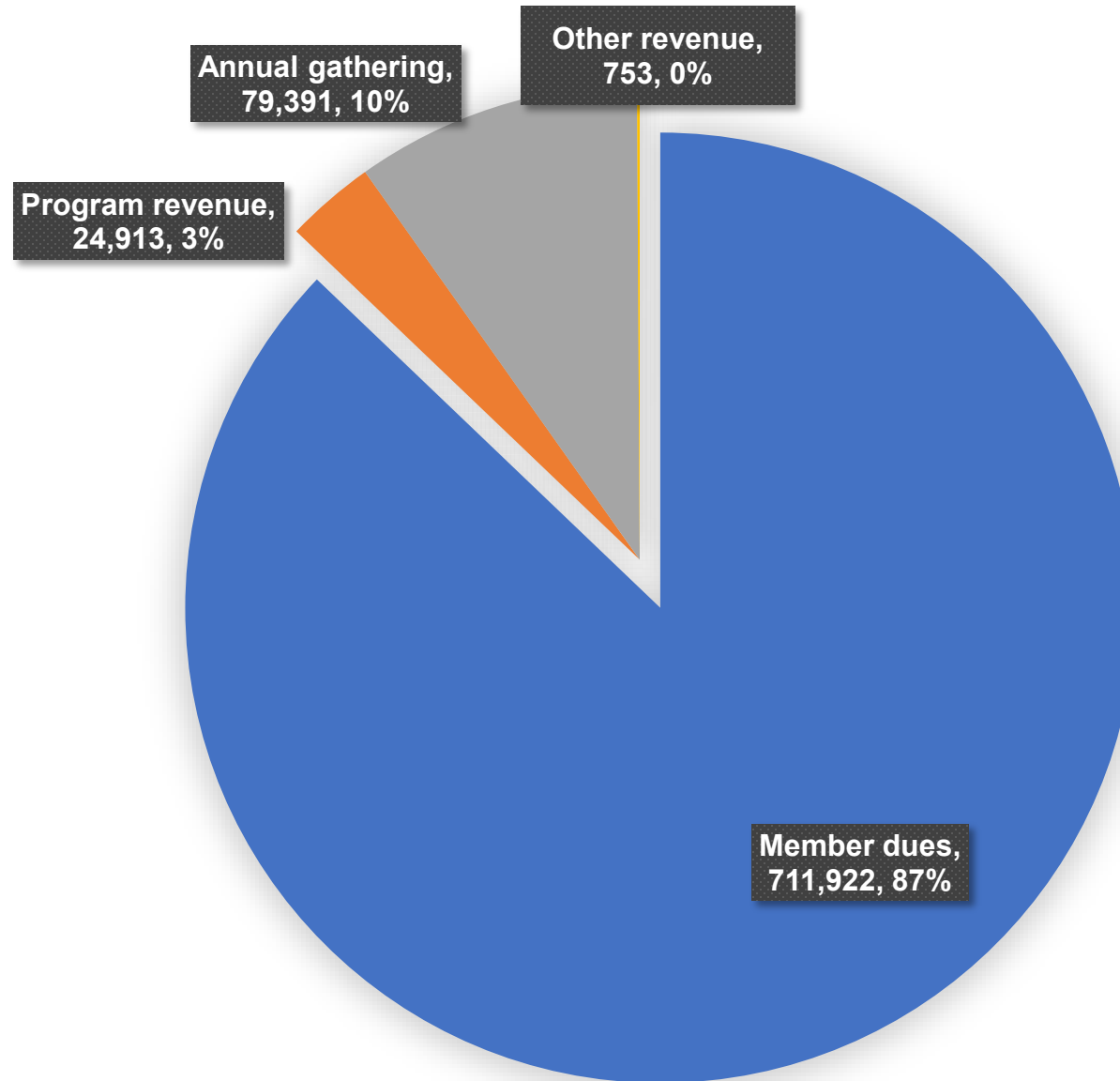
Balance Sheet:

	2020	2019
ASSETS		
Cash and cash equivalents	450,334	481,526
Receivables	68,296	19,032
Other current assets	36,881	33,409
Legacy Fund assets	192,983	204,379
Legacy Fund commitments	--	--
Investments	823,810	719,479
Property and equipment, net	2,459	4,000
<u>Total Assets</u>	<u>\$1,574,763</u>	<u>\$1,461,825</u>
LIABILITIES		
Accounts payable	28,704	11,055
Accrued expenses	33,162	29,631
Deferred income	17,000	24,505
<u>Total Liabilities</u>	<u>\$78,866</u>	<u>\$65,191</u>
Total net assets	\$1,495,897	\$1,396,634
Total liabilities and net assets	\$1,574,763	\$1,461,825

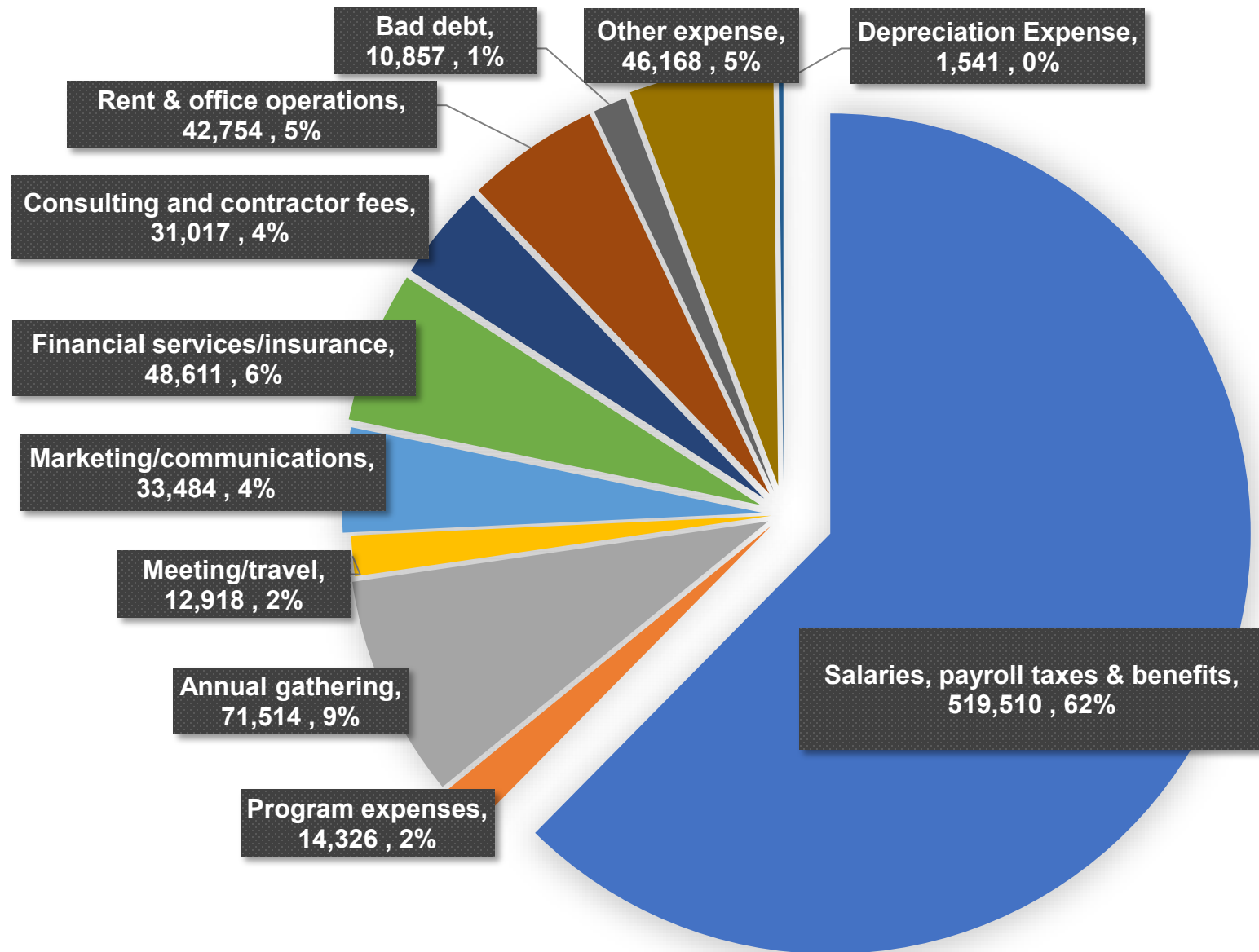
Income Statement:

	2020	2019
OPERATING REVENUES		
Member dues	711,922	729,286
Program revenue	24,913	109,837
Annual gathering	79,391	72,430
Other revenue	753	3,031
<u>Total Operating Revenues</u>	<u>\$816,979</u>	<u>\$914,584</u>
OPERATING EXPENSES		
Salaries, payroll taxes and benefits	519,510	427,076
Program expenses	14,326	126,578
Annual gathering	71,514	85,737
Meeting/travel	12,918	64,525
Marketing/communications	33,484	32,167
Financial services/insurance	48,611	44,789
Consulting and contractor fees	31,017	29,781
Rent and office operations	42,754	46,383
Bad debt	10,857	--
Other expense	46,168	18,214
Depreciation Expense	1,541	1,408
<u>Total Operating Expenses</u>	<u>\$832,700</u>	<u>\$876,658</u>
Net Income (Loss) from Operation	\$(15,721)	\$37,927
Non-Operating Revenues	\$115,110	\$167,682
TOTAL INCOME (LOSS)	\$99,389	\$205,609

Operating Revenues 2020



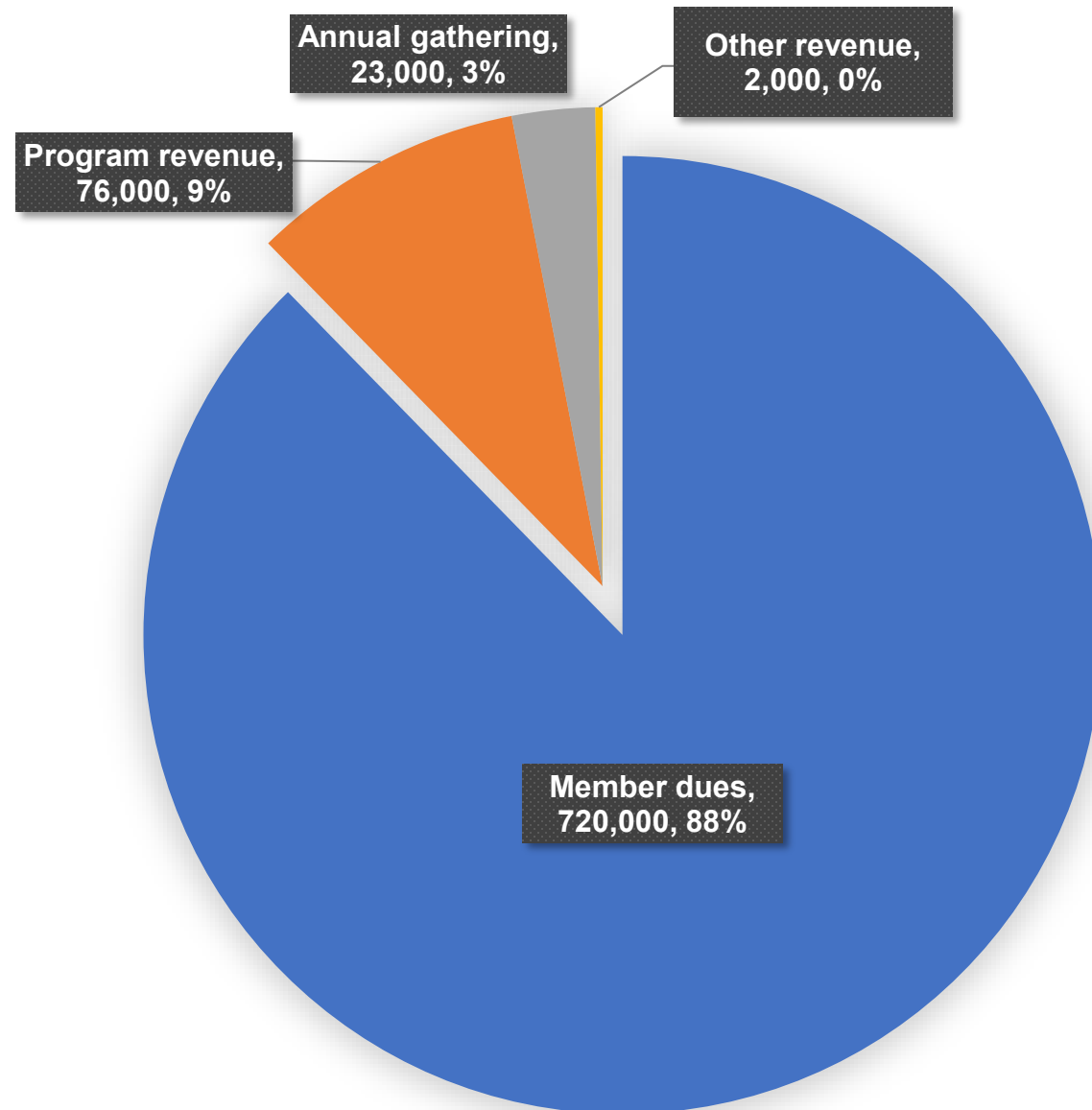
Operating Expenses 2020



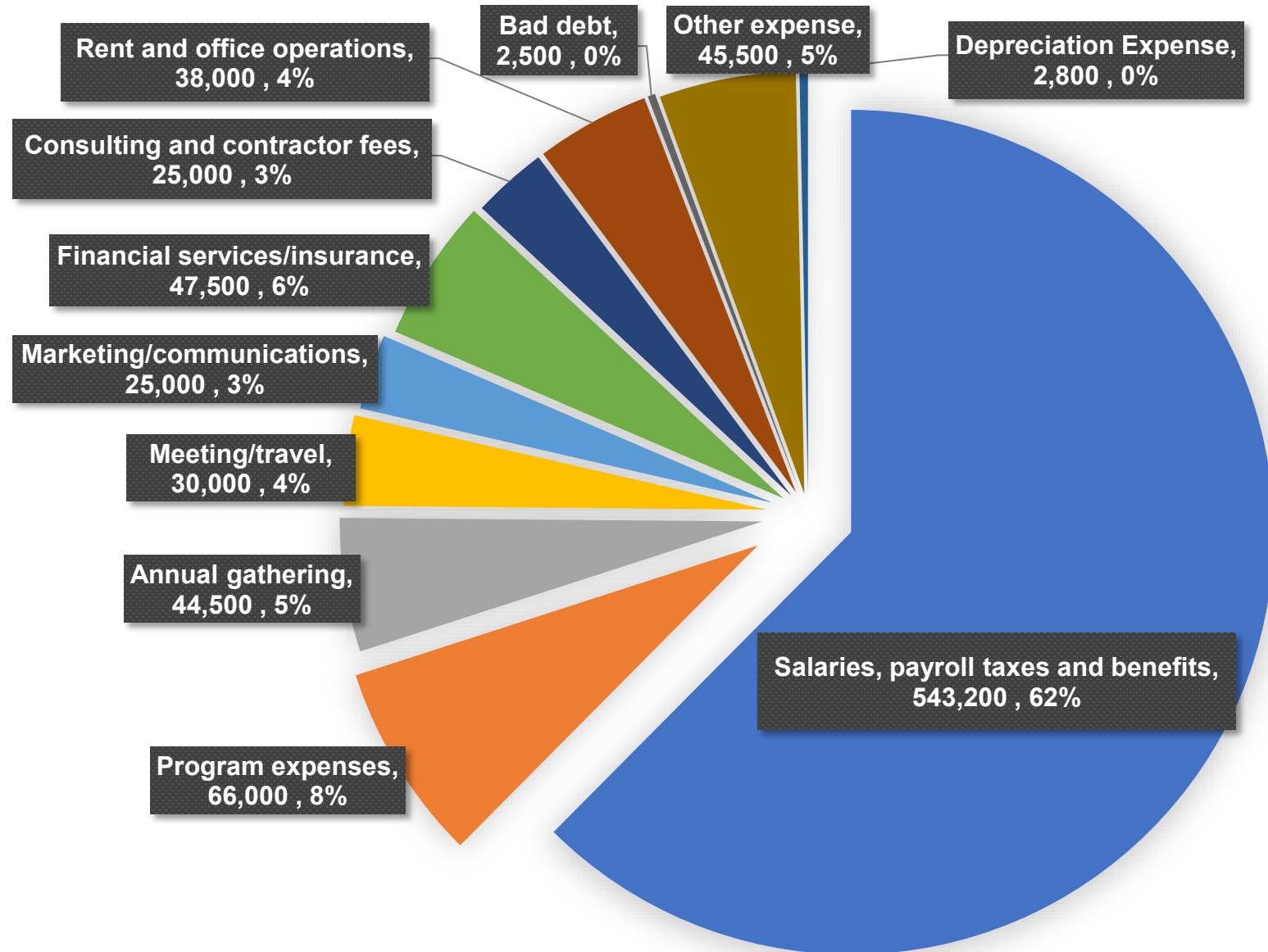
2021 Annual Budget:

	2021	Percent of Total
OPERATING REVENUES		
Member dues	720,000	86%
Program revenue	76,000	9%
Annual gathering	23,000	3%
Other revenue	2,000	0%
<u>Total Operating Revenue</u>	<u>\$821,000</u>	<u>98%</u>
OPERATING EXPENSES		
Salaries, payroll taxes and benefits	543,200	62%
Program expenses	66,000	8%
Annual gathering	44,500	5%
Meeting/travel	30,000	4%
Marketing/communications	25,000	3%
Financial services/insurance	47,500	6%
Consulting and contractor fees	25,000	3%
Rent and office operations	38,000	4%
Bad debt	2,500	0%
Other expense	45,500	5%
Depreciation Expense	2,800	0%
<u>Total Operating Expenses</u>	<u>\$870,000</u>	<u>100%</u>
Operating Surplus (Loss)	\$(49,000)	N/A
Non-Operating Revenues	\$15,000	2%
TOTAL INCOME (LOSS)	\$(34,000)	N/A

2021 Budget Operating Revenues



2021 Budget Operating Expenses



Investment Performance

Investment Performance

Account Valuation:

	Withdrawals	Income	Market Performance	Value at End of Year
2016		9,799	30,112	603,919
2017	(73,049)	9,276	99,072	639,218
2018		9,768	(85,232)	563,754
2019		10,620	145,104	719,479
2020		\$8,048	\$96,283	\$823,810

Investment Performance

Annual Returns:

	CHHSM	Index
2016	7.08%	6.82%
2017	18.37%	15.85%
2018	-11.81%	-10.08
2019	27.62%	26.05%
2020	14.50%	15.44%
Five-Year Average	10.28%	10.61%

Nominating Committee Report

Kyle Zanker, Chair

Election of 2021 Nominating Committee

Chair: Kyle Zanker

Members: Rev. Cindy Bumb
Mike Brennan
Perry Glenn
Peggy Mullan

Stuart Hartman

President & CEO

Retirement Housing Foundation



Rev. Julie Jennings

Vice President of Ministry
Cedar Community



Rev. Leslie Jackson

Board Vice Chair
Settegast Heights Village

Senior Pastor
St. Peter UCC, Houston



Rev. Dani Loving Cartwright

Vice President of Operations
National Benevolent Association



Introduction of 2021 Officers

Chair:	Abby Drane, Bellewood & Brooklawn
Vice Chair:	Michelle Just, Beatitudes Campus
Treasurer:	Jay Biere, Plymouth Place
At Large:	Stephanie Franklin, UCAN
At Large:	Rev. Dr. Monica Dawkins-Smith, Wider Church Ministries, UCC

Prayer of Dedication

Rev. George R. Graham, Vice President

Benediction

Rev. Dr. Laverne Joseph

- » **Member Questions & Feedback**
 - » **Voting**
 - » **Adjournment**
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